

TEAM 'ONLINE' CHECKIN PROCESS for 2023 Challenge Cup: *Due Saturday September 30, 2023*

There is no in-person check-in available. Once all documents and steps outlined below have been completed, GotSport registered team managers/coaches will receive an email confirming that online team check-in is complete.

Read the following before getting started:

- [How do I Upload Documents for Online Check In? – GotSport \(zendesk.com\)](#)
- Search 'how to FAQs' on GotSport help desk. [Click here](#)

I. DOCUMENTS TO UPLOAD INTO GOTSPORT – To complete online registration.

ALL TEAMS (MANDATORY) - Please upload the following documents:

1. **Online Waiver forms for parents / players:** (a) Share this URL with your parents / players. [Click here](#)
2. **Waiver attestation for Managers:** Once you've verified all members signed their digital waivers, please sign-off here. [Click here](#)
3. **Team Roster:** A copy of the teams most recent/ APPROVED 2023 OUTDOOR provincial/district roster showing: (a) Name and DoB (b) Membership #; (c) Eligibility date; (d) Photo if available,

ONLY IF APPLICABLE - Please upload the following documents:

1. **Travel Permit** - Required for ALL clubs & academies other than Peel Halton Soccer Association members. [Click here](#)
2. **Guest Player** Temporary Eligibility (TEP) form. [Click here](#)
3. **Proof of Insurance.** Required for teams outside of Ontario. Note: This could include a letter from your provincial body stating that the team is covered for travel insurance out of Province.

II. CREATE - YOUR GOT SPORT EVENT ROSTER USED FOR GAME SHEETS/MATCH CARDS

ALL TEAMS (MANDATORY)

1. Create your GotSport **Event Roster**. [Click here](#)
2. Print your **Roster/Player Cards** for an Event Roster. [Click here](#)

III. IMPORTANT NOTES FOR GAME TIME

- **Game Sheets (Got Sport Match Card)** - Teams must print their GotSport game sheets (2 copies per game). You will only be able to do this once the schedule has been published. [Click here.](#)
- **Player Cards** – "Ontario Soccer Registrant Book" or "Ontario Soccer Identification Card" documents must be available for presentation at games. Failure to present the "Ontario Soccer Registrant Book" or "Ontario Soccer Identification Card" shall render the player/coach ineligible to play.
- **Athletic Therapist:** Athletic Therapist will be onsite through the events. If taping services are required, the following will apply:
 - Athletes provide their own tape & pre-wrap.
 - If tape is not provided by the Athlete, Medical staff provide tape based on the following cost;
 - \$5.00/roll of white athletic tape used (athlete keeps roll)
 - \$10 for tape techniques using KT tape/leuko/elastic tape.
- **Return to play protocol:** Concussion- should a player suffer a concussion or any other form of head injury, that player will require an authorized doctors note stating they are safe to return to play. If a player/team manager can not produce a doctors note, then the player will no longer be eligible to participate in the event, as per safe return to play protocols.

All teams from outside Ontario, shall supply **proof of accident/injury/illness medical insurance** to the Event Committee, no later than seven days prior to the first day of the tournament. Failure to comply can disqualify the team from participating in the tournament.

The following must be provided to the Event committee:

- (i) a certificate signed by a Club Official in a form acceptable to the district which certifies that the Club has verified that all players have been insured against accident/injury/illness medical insurance issued by a duly authorized company operating within Ontario or within the Club's local jurisdiction in connection with the competition; or
- (ii) a Certificate of Insurance that certifies that the Club has been insured by a duly authorized insurance company operating in the Club's jurisdiction against any travel risks or perils, or against any claim concerning accident/injury/illness medical liability from or in respect of any player with the competition.