

TEAM MANAGERS & COACHES,

Please read carefully TEAM CHECKIN PROCESS for 2023 Umbro Showcase and Super Cup:

1. **Online** via your GotSport Team Account *EXCLUSIVELY open to teams playing Friday May 19. **This is to** ensure no delays.*
Teams playing **Friday are required to complete online check-in by Sun May 14**
2. **In person** – FRIDAY MAY 19th, 2023 @ Paramount Fine Foods Center – Fieldhouse TIME OUT LOUNGE AREA
Address: 5500 Rose Cherry Pl, Mississauga, ON L4Z 4B6
TIME: 5PM to 10PM

*Food and beverage will be serviced for team members attending registrations night

NOTE: ALL TEAMS are mandated to attend registration night (with all documentation), regardless if documents have been uploaded online. Only exception for online team check-in is for teams who are playing on Friday May 19th

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INSTRUCTIONS - ALL TEAMS (regardless of online or in person) are required to provide the following:

- **TRICK:** Click this URL: [How do I Upload Documents for Online Check In? – GotSport \(zendesk.com\)](#)
- **TRICK:** Search ‘how to FAQs’ on GotSport help desk. [Click here](#)

I. REQUIRED FORMS TO UPLOAD or BRING TO IN PERSON TEAM REGISTRATION

ALL TEAMS (MANDATORY) - Please upload the following documents:

1. **Online Waiver forms for parents / players:** (a) Share this URL with your parents / players. [Click here](#)
2. **Waiver attestation for Managers:** Once you've verified all team members signed their digital waivers please sign-off here. [Click here](#)
3. **Team Roster:**
 - **Provincial/District Roster:** A copy of the teams APPROVED 2023 OUTDOOR provincial/district roster showing: (a) Name and Date of birth; (b) Membership #; (c) Eligibility date; (d) Photo if available,
 - **GotSport Roster:** Official team rosters for ALL individuals participating in events MUST be uploaded by Sunday May 14 2023. **Failure to do so, will result in Game Sheet (Got Sport Score Card) not generating with player info and University/College Coach booklets (Showcase only) not generating any player or coach information.**
 - [Click here](#) if you need help building your GotSport team roster

ONLY IF APPLICABLE - Please upload the following documents:

1. **Travel Permit** - Required for ALL clubs & academies other than Peel Halton Soccer Association members. [Click here](#)
2. **Guest Player** Temporary Eligibility (TEP) form. [Click here](#)
3. **Proof of Insurance.** [Required for teams outside of Ontario](#) . Note: This could include a letter from your provision body stating that the team is covered for travel insurance out of the Province.

II. CREATE - YOUR GOT SPORT EVENT ROSTER USED FOR GAME SHEETS/MATCH CARDS

ALL TEAMS (MANDATORY)

1. Create your GotSport **Event Roster.** [Click here](#)
2. Print your **Roster/Player Cards** for an Event Roster. [Click here](#)

III. IMPORTANT NOTES FOR GAME TIME

- **Game Sheets (Got Sport Match Card)** - Teams are required to print their own game sheets from their GotSport account, bring 2 copies per game. [Click here.](#)

- **Player Cards** – "Ontario Soccer Registrant Book" or "Ontario Soccer Identification Card" documents must be available for presentation at games in which he/she is playing/coaching upon request. Failure to present the "Ontario Soccer Registrant Book" or "Ontario Soccer Identification Card" shall render the player/coach ineligible to play.
- **Athletic Therapist:** Athletic Therapist will be onsite through the events. If taping services are required, the following will apply:
 - Athletes provide their own tape & pre-wrap.
 - If tape is not provided by the Athlete, Medical staff provide tape based on the following cost;
 - \$5.00/roll of white athletic tape used (athlete keeps roll)
 - \$10 for tape techniques using KT tape/leuko/elastic tape.
- **Return to play protocol:** Concussion- should a player suffer a concussion or any other form of head injury, that player will require an authorized doctors note stating they are safe to return to play. If a player/team manager can not produce a doctors note, then the player will no longer be eligible to participate in the event, as per safe return to play protocols.

All teams from outside Ontario, shall supply **proof of accident/injury/illness medical insurance** to the Event Committee, no later than seven days prior to the first day of the tournament. Failure to comply can disqualify the team from participating in the tournament. The following must be provided to the Event committee:

- (i) a certificate signed by a Club Official in a form acceptable to the district which certifies that the Club has verified that all players have been insured against accident/injury/illness medical insurance issued by a duly authorized company operating within Ontario or within the Club's local jurisdiction in connection with the competition; or
- (ii) a Certificate of Insurance that certifies that the Club has been insured by a duly authorized insurance company operating in the Club's jurisdiction against any travel risks or perils, or against any claim concerning accident/injury/illness medical liability from or in respect of any player with the competition.